



Accreditations and Risk Assessments

Ufton History

We take our responsibility to keep everyone who visits us at Ufton safe very seriously. We work with outside agencies and Health and Safety consultants. We are insured by Ecclesiastical Insurance Services and Aviva. We have worked to achieve the highest standards of safety and quality learning experiences being accredited by Learning Outside the Classroom LOTC.

Accreditations

Nationally Accredited for Quality and Safety

Ufton Court holds the Learning Outside the Classroom (LOtC) Quality Badge, a nationally recognised accreditation that assures schools we meet the highest standards of educational value and safety for school trips. Awarded by the Council for Learning Outside the Classroom, this badge is a trusted mark of excellence. It confirms that Ufton provides:

- High-quality, curriculum-linked learning experiences
- Robust safeguarding, child protection and risk management
- Skilled, experienced educators who bring topics to life in immersive, memorable ways

Choosing a provider with the LOtC Quality Badge gives teachers confidence that their pupils will be safe, supported and engaged in meaningful, impactful learning.

Proud Winners of the Sandford Award

Ufton Court holds the Sandford Award, a nationally recognised mark of excellence in heritage learning. This prestigious award celebrates outstanding education programmes at historic sites, and we're proud that our immersive history experiences for schools have been recognised at the highest level.

5-Star Food Hygiene Rating

At Ufton Court, we're proud to hold a 5-star food hygiene rating, the highest awarded by the Food Standards Agency. It means our kitchens meet the top standards for cleanliness, food safety and legal compliance. From hearty breakfasts to warm evening meals, we serve food that keeps children happy, healthy and ready for learning and fun!

Activity Risk Management												
	Inherent Risk Present						Control Measures in Place					
	Bites, scratches, stings	Allergic reactions Note 1	Slips & Trips	Being struck Note 2	Getting lost	Specific other	Additional permission required	Education Leader Competence	Standard Operating Procedures	Activity on site	Protective Equipment	First Aid Cover
Activities Indoors	No	Yes Note 3	Yes	Yes	No	Bumped head, trapped fingers	No	Yes	Yes	Yes	No	Yes
Activities Outdoors	Yes	Yes Note 3	Yes	Yes	Yes	Note 7	No	Yes	Yes	Yes	Yes	Yes
Ancient Technology Construction	Yes	Yes	Yes	Yes	No	Note 4	No	Yes	Yes	Yes	No	Yes
Archery <i>All Eras</i>	Yes	Yes	Yes	Yes	No	No	No	Yes (External Qualification)	Yes	Yes	Yes	Yes
Artefact Handling <i>Romans, Saxons & Tudors</i>	No	No	Yes	Yes	No	Injury from breakages	No	Yes	Yes	Yes	No	Yes
Crafts <i>All Eras</i>	No	No	Yes	Yes	No	Note 5	No	Yes	Yes	Yes	No	Yes
Crime & Punishment <i>Greeks, Egyptians, Romans, Vikings and Saxons.</i>	No	No	Yes	Yes	No	No	No	Yes	Yes	Yes	No	Yes
Embalming & Mummification <i>Egyptians</i>	No	Yes Note 6	Yes	Yes	No	No	No	Yes	Yes	Yes	No	Yes
Life on the Farm <i>Egyptians, Romans, Vikings, Saxons & WW2</i>	Yes	Yes	Yes	Yes	No	Zoonoses	No	Yes	Yes	Yes	Yes	Yes
Fire lighting <i>All eras</i>	Yes	Yes	Yes	Yes	No	Note 7	No	Yes	Yes	Yes	Yes	Yes
Grounds Exploration Note 8	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes
Historical dancing <i>All eras</i>	No	No	Yes	Yes	No	No	No	Yes	Yes	Yes	No	Yes
Historical games <i>All eras</i>	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes	Yes	No	Yes
Historical battles/raids	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes



<i>Greeks, Egyptians, Romans, Vikings and Saxons.</i>												
On the Road (Time Voyagers)	No	No	Yes	Yes	No	No	No	Yes	Yes	No Note 9	No	No Note 10
Photomapping	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes
Wide/Woodland Games <i>All Eras</i>	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes
Woodland Walk <i>All Eras</i>	Yes	Yes	Yes	Yes	Yes	Note 11	No	Yes	Yes	Yes	No	Yes

All risk assessments are conducted at the start of each school year and are reviewed automatically after any significant change. Our Learning Outside the Classroom Quality Badge accreditations support our risk assessment process.

Note 1 – For many of Ufton’s sessions animal furs and skins are used.

Note 2 – By person, something in nature or an object.

Note 3 – Allergic reactions from food served.

Note 4 – Construction includes items that may be heavy and materials such as metal, wood and rope which could cause injury.

Note 5 – Crafts include: Bow making, Brass rubbing, historical jewellery making, Quill & Ink. Cuts may occur from use of the tools or materials involved.

Note 6 – Talcum Powder.

Note 7 – Fire lighting includes: Flint & Steels, Campfires, Cooking fires, Group fires, Kelly kettles – risk of scalding/burning. Cuts may occur from use of flint and steels.

Note 8 – Includes Prehistory Hunter Gatherer Walk, Ancient Egyptian Book of the Dead, Iron Age Ogham Trail, Roman Augury Trail, Saxon Rune Trail, Tudor Grounds Exploration, WWII Downed Plane.

Note 9 – Time Voyagers is delivered in schools.

Note 10 – First Aid required during Time Voyagers is the responsibility of school first aiders.

Note 11 – Risk of drowning. Ditches that may contain water, ponds and/or streams.

Detailed descriptions of each activity can be found on our website <https://www.uftoncourt.org.uk/> by navigating to History tab and selecting the era of your booked visit.

Risk Area	Risk Analysis
Site Orientation	An introductory site tour highlights relevant hazards to the guests along with the boundaries and any restricted areas. These hazards are constantly monitored while guests are on site. As a result of this control measure, the risk level is low in all areas mentioned.
Fire	We conform with Regulatory Reform Order (Fire Safety) and have Fire Risk Assessment in place. Each new intake has a walk-through explanation of the fire procedure on day of arrival.
Security	For residential groups, keys are provided to visiting adults and external doors locked at night with intruder alarms set. We have on-call staff living on site and groups are provided with a mobile phone enabling direct contact.
Identification	All adults wear identity pass, including visitors and contractors. Upton staff are identifiable by an Identity pass, branded clothing, historical clothing and/or high visibility clothing.
Lighting	Adequate lighting of all walkways, both internally and externally, automatically come on after dark.
Slips & Trips	As an outdoor learning site, the grounds are uneven and often wet and slippery. Sturdy outdoor shoes are recommended and advise all visitors to be aware when moving around the site.
Utility Integrity	All utility installations are routinely inspected.
Traffic Hazards	We have an electronically controlled entrance gate including intercom, speed humps and signage. Safety briefing includes the crossing of the site road
Emergency Procedures	An emergency action plan (called the Critical Incident Plan) in place. All staff are trained and is rehearsed regularly.
Weather	Please check the weather in advance and prepare accordingly. Sturdy outdoor shoes are recommended. Footwear and clothing checked before activity. Outdoor conditions assessed with activities and locations adapted ensuring safety of all visitors and staff.

Copies of our accreditations and insurance documents can be found on our website: <https://www.uptoncourt.org.uk/accreditation-risk-assessments>

Date:	26.06.26	Name:	Kayleigh Forbes	Position	Head of Learning
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