

## UCET Work Method Statement or Standing Operating Procedure

### **MUST READ RAMS**

For other instructions relevant to this activity, you must read the following:

- ED 1 RAMS Activities Outdoors with Children (or Indoors)
- Working on Site 30 COVID 19
- Working on Site 31 Social Distancing in the workplace
- Working on Site 32 Activities on Site COVID 19 and Supplement

#### 1. **The Activity: Method Statement**

##### **Activity being carried out: Barrel Boarding**

##### **How is the activity completed?**

Barrels and a platform are arranged to form a raft structure. People will sit on the boards and propel the structure along using poles. As barrels at the rear become free they are passed down the side of the raft.

The boards move in a straight line with the object being to get to a fixed point. Challenges can be added including swapping members of the team around, collecting items along the way or a time trial

Full, clear briefing given before start of activity including:

- demonstration of how to pass the barrels along the side of the raft
- safe use of poles and other equipment
- Children will be shown how to work together to lift equipment and position it safely
- Safety notes about staying seated on the raft and keeping fingers and hands away from gaps in the structure

##### **What equipment is used?**

Barrels or drain pipe tubes, timber platform, poles

##### **What locations are approved for this activity?**

Ufton grounds

##### **Who can lead this activity?**

A member of the Education team who has received training and deemed competent by Head of Learning and Safeguarding

Reviewed annually unless procedure needs to change. Next Review due: January 2023

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Education RAMS 24 Barrel Boarding

**Leader: student ratios**

1 leader to a class size group

**What else are we expecting visiting schools to do in addition to ED RAMS 1?**

Make sure that they and students follow safety briefing

**What else are we expecting Ufton Staff to do in addition to ED RAMS 1?**

Give a thorough briefing

Check location and equipment before activity starts

**Which parts of this activity are visiting schools prohibited from doing?**

Standing on the board or rollers

Ufton Court staff must lead this activity

**2. PPE to be issued and worn:**

Children: N/A

Staff: N/A

**3. The Risk Assessment**

Significant Hazards (These are in addition to those on any of the MUST READ RAMS)	Control measures in Place	Risk Controls Applied				Overall risk and additional comments
		Likelihood	Injury Outcome	Business Risk	Environmental impact	
Accidental injury from equipment including head injuries, finger entrapment	<ul style="list-style-type: none"> <li>Instructed to keep fingers away from any gaps in the structure</li> <li>Equipment checked before start of activity</li> </ul>	1	3	1	1	3

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	<ul style="list-style-type: none"> <li>• Ufton staff will brief on safe use of poles</li> <li>• Every-one on the raft to remain seated</li> <li>• Full, clear briefing given before start of activity including demonstration of how to pass the barrels along the side of the raft</li> </ul>					
Manual handling injuries	<ul style="list-style-type: none"> <li>• Children shown how to lift and position equipment safely</li> <li>• Children work together to lift equipment and position it</li> <li>• Full, clear briefing given before start of activity including demonstration of how to pass the barrels along the side of the raft</li> </ul>	1	3	1	1	3

**Key**

Likelihood	Injury Outcome	Business Risk	Environmental Impact
1 Remote – no historical occurrences here but has happened elsewhere	1 No treatment	1 No impact	1 No impact
2 Unlikely – Occurs here but extremely rare (not in last year)	2 On site first aid administered	2 Minor impact	2 Minor Impact
3 Possible – has occurred in the last year	3 Treatment by external medical professional and same day discharge	3 Moderate short term impact	3 Moderate short term impact
4 Foreseeable – occurs occasionally (once per term)	4 Admission to hospital	4 Serious medium term impact	4 Serious medium term impact
5 Regular – occurs regularly (weekly)	5 Death or life changing injury	5 Very serious long term impact	5 very serious long term impact
<b>Multiply Likelihood x Injury Outcome x Business Risk x Environmental Impact. Any score above 25 must result in control measures being applied in the additional comments column</b>			

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