

Education 26 RAMS Camping on site

## UCET Work Method Statement

### **MUST READ RAMS**

For other instructions relevant to this activity, you must read the following:

- ED 1 RAMS Activities Outdoors with Children
- Working on Site 30 COVID 19
- Working on Site 31 Social Distancing in the workplace
- Working on Site 32 Activities on Site COVID 19 and Supplement

#### 1. **The Activity: Method Statement**

##### **Activity being carried out: Camping On-Site**

##### **How is the activity completed?**

Some organisations might encourage their children to sleep overnight in tents on site. Those who are completing a Duke of Edinburgh's Award expedition must ensure that their students have been trained in accordance with the training syllabus. Groups will walk with full expedition kit to the site, put tents up, cook a meal, sleep in tent overnight, put tent down and pack rucksacks, eat breakfast, clear the site and then walk to the end point of their expedition. They will be closely supervised and will have a contact system in place

##### **What equipment is used?**

Organisations intending to camp will bring their own tents and camping equipment

##### **What locations are approved for this activity?**

Approved woodland areas

##### **Who can lead this activity?**

This will be determined by the school's offsite procedures and insurers

##### **Leader: student ratios**

This will be determined by the school's offsite procedures and insurers

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**What else are we expecting visiting schools to do in addition to RAMS 1?**

- Follow their own risk assessment
- Check that their equipment being used is in good order
- Adopt their own safeguarding procedures
- Sleep outside near their children
- Have a clear supervision plan in place
- Ensure that their students have been fully trained

**What else are we expecting Ufton Staff to do in addition to RAMS 1?**

Support the school as required

**Which parts of this activity are visiting schools prohibited from doing?**

Leaving the area without a member of their staff

No flames or cooking in tents

**2. The Risk Assessment**

**Who is at Risk:**

The following people may be at risk of injury either when taking part in this activity or being in the area:

Children engaged in the activity,

Their leaders,

Members of staff,

Wedding guests

Anyone else who may visit the site whilst the activity is in progress.

Significant Hazards (These are in addition to those on any of the MUST READ RAMS)	Control measures in Place	Risk Controls Applied				Overall risk and additional comments
		Likelihood	Injury Outcome	Business Risk	Environmental impact	
Exposure to cold or hot temperatures	<ul style="list-style-type: none"> <li>• Children advised on what clothing to bring</li> <li>• Students advised about clothing, hats, sun screen, plenty of fluids if hot</li> </ul>	2	3	1	1	6

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Impact from falling branch	<ul style="list-style-type: none"> <li>• Activity located elsewhere as necessary if windy</li> <li>• Activity located elsewhere if tree inspection identifies risk of branches falling</li> <li>• Suitable areas of woodland have been identified and made safe for activity, these areas are checked regularly</li> </ul>	1	5	5	1	25
Intruders	<ul style="list-style-type: none"> <li>• Critical incident response put in place if a student absconds, intruders are on-site or group can't be found when walking</li> <li>• Supervising leaders sleep out overnight with children</li> </ul>	1	5	4	1	20 Critical incident plan put into place
Child absconding	<ul style="list-style-type: none"> <li>• Critical incident response put in place if a student absconds, intruders are on-site or group can't be found when walking</li> </ul>	1	5	4	1	20 Critical incident plan put into place
Child/group getting lost	<ul style="list-style-type: none"> <li>• Contact system put in place whilst groups are walking</li> <li>• Groups know what to do if they are lost or need help</li> <li>• Critical incident response put in place if a student absconds, intruders are on-site or group can't be found when walking</li> <li>• Students have been briefed and reminded about all safety procedures</li> </ul>	1	5	2	1	10 School's critical incident put into place

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	<ul style="list-style-type: none"> <li>• Staff know routes</li> <li>• Supervision at all times</li> </ul>					
Tripping over pegs	<ul style="list-style-type: none"> <li>• Tents are spaced apart to ensure guy ropes are safe</li> <li>• Tent pegs are put into ground correctly</li> <li>• No running around tented area</li> </ul>	3	3	1	1	9
Burns/scalds	<ul style="list-style-type: none"> <li>• Students have been taught how to set stoves up and cook</li> </ul>	4	4	1	1	16
Fire/explosion caused when cooking	<ul style="list-style-type: none"> <li>• Cooking to be done away from tents and supervised</li> <li>• Students have been taught how to set stoves up and cook</li> <li>• Fuel kept away from heat</li> </ul>	1	5	5	5	125 Check area for dryness, exposed roots Ensure stove is properly extinguished
Potential for sickness due to poorly prepared food	<ul style="list-style-type: none"> <li>• Wash hands before preparing and eating food</li> <li>• Make sure that utensils and crockery is clean</li> <li>• Students will have practised cooking and food preparation beforehand</li> </ul>	2	3	1	1	6

**Key**

Likelihood	Injury Outcome	Business Risk	Environmental Impact
1 Remote – no historical occurrences here but has happened elsewhere	1 No treatment	1 No impact	1 No impact

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2 Unlikely – Occurs here but extremely rare (not in last year)	2 On site first aid administered	2 Minor impact	2 Minor Impact
3 Possible – has occurred in the last year	3 Treatment by external medical professional and same day discharge	3 Moderate short term impact	3 Moderate short term impact
4 Foreseeable – occurs occasionally (once per term)	4 Admission to hospital	4 Serious medium term impact	4 Serious medium term impact
5 Regular – occurs regularly (weekly)	5 Death or life changing injury	5 Very serious long term impact	5 very serious long term impact
<b>Multiply Likelihood x Injury Outcome x Business Risk x Environmental Impact. Any score above 25 must result in control measures being applied in the additional comments column</b>			

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