

Fundraising Manager

Join Ufton as our Fundraising Manager

Location: Hybrid (Ufton Court is just 10 miles from Reading)

Salary: £35,000 Full-Time (Part-Time/Term-Time Only considered)

Reporting to: Head of Fundraising

Closing date: 18th February 2024 11.59pm

Are you passionate about making the world a better place? Do you want to have an immediate impact on the lives of children and young people? Ufton has an exciting opportunity for you!

At Ufton, we believe in empowering the next generation through education and immersive experiences. We are looking for a dynamic Fundraising Manager to join our team and help us raise vital funds to support our mission.

Join us as our Fundraising Manager, where you'll be the heart and soul of our fundraising! Your mission? To forge genuine connections with both new and loyal supporters—be they charitable trusts, generous donors or companies.

Day-to-day, you'll dive into new projects and tasks: scouting potential supporters, fine-tuning our pipeline, captivating donors with engaging proposals and orchestrating our fundraising initiatives. Plus, you'll sprinkle in some magic by crafting special events at our beautiful location and collaborate on inspiring campaigns to ignite the spirit of giving.

We're on the lookout for someone who can weave authentic relationships effortlessly, armed with the superpowers of articulate, persuasive communication—both written and spoken. If you're ready to blend professionalism with a dash of playfulness while making a meaningful impact, we want you on our team!

Key Accountabilities

- Nurturing genuine connections and engaging with donors in meaningful ways
- Steering fundraising campaigns with finesse
- Exploring prospects and constantly adding to our pipeline for growth
- Gathering resources like a pro and translating these into creative, compelling fundraising materials
- Ideating fundraising plans and joining forces across Ufton for success
- Always building our infrastructure to support smarter ways of working

Why Join Us?

- Make a real impact on children's lives and heritage
- Develop your career in the charitable sector
- Collaborate with a passionate team

- Opportunity to transfer and hone your skills

Requirements:

- Educated to degree level with a curiosity to learn and develop
- Excellent communication skills, especially in proposal writing
- Creative and copywriting skills to support all aspect of fundraising
- Strong attention to detail and evidence-based proposal and report building
- Numerate and able to create project budgets
- Enthusiasm and determination to meet targets
- Previous experience in business development or bid writing is a plus
- Proficient in MS Office suite
- Ability to work both independently and collaboratively
- Meticulous attention to detail and a commitment to meeting deadlines
- Approachable, confident team player
- High levels of empathy and integrity

Being part of Ufton means that you'll be part of a brilliant team in an unbeatable country setting. You'll be working on the Englefield Estate at Ufton Court, immersed in local heritage with access to our woodlands.

You'll receive the following benefits:

- Lunch made by our brilliant cook
- Pension fund with 5% contribution from Ufton
- Access to hundreds of discounts
- Employee assistance, including access to GP appointments
- 25 days annual leave

How to Apply: If you're ready to make a difference and meet the requirements above, apply now by emailing your CV and a covering letter to recruitment@ufton.org.uk. Be sure to explain why you're the right fit for this role. Applications will be reviewed on a rolling basis, so please don't wait!

Join us in our mission to empower children and young people through education and experiences. Apply today!

Ufton Court Educational Trust is an Equal Opportunity Employer and operates a strict Safer Recruitment policy. All offers of employment are subject to a satisfactory completed enhanced DBS check and at least three references.