

Risk Assessment Overview

Ufton Adventure and Ufton Outdoors

Activity Risk Management													
Activity	Inherent Risk Present							Control Measures in Place					
	Allergic reactions	Drowning	Falling	Entrapment Entanglement	Getting lost	Slips & Trips	Specific other Note 1	Additional permission required	Education Leader Competence	Standard Operating Procedures	Activity on site	Protective Equipment	First Aid Cover
Activities Indoors	Yes Note 2	No	Yes (Bunk Bed)	No	No	Yes	Bumped head, trapped fingers	No	Yes	Yes	Yes	No	Yes
Activities Outdoors	Yes	Yes Note 3	Yes	Yes	Yes	Note 7	No	Yes	Yes	Yes	Yes	Yes	
Archery	Yes	No	No	No	No	Yes	Being struck Note 3	No	Yes (External Qualification)	Yes	Yes	Yes	Yes
Balance Bridge	Yes	No	Yes	No	No	No	No	No	Yes (External Qualification)	Yes	Yes	No	Yes
Ballistic Challenge	Yes	No	No	Yes	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Bikes	Yes	No	Yes	Yes	Yes	Yes	Being struck Traffic	Yes (Bike form)	Yes (External Qualification)	Yes	Note 4	Yes	Yes
Blindfold Games	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Bridging the Gap	Yes	No	Yes	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Challenge Wall	Yes	No	Yes	No	No	Yes	Being struck	No	Yes (External Qualification)	Yes	Yes	No	Yes
Construction	Yes	No	Yes	Yes	No	Yes	Being struck Note 5	No	Yes	Yes	Yes	No	Yes
Crafts	No	No	No	No	No	No	Note 6	No	Yes	Yes	Yes	No	Yes
Earthball	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Fire lighting	Yes	No	No	No	No	Yes	Note 7	No	Yes	Yes	Yes	Yes	Yes
Food Preparation	Yes	No	No	No	No	Yes	Note 8	No	Yes (External Qualification)	Yes	Yes	Yes	Yes
Geocaching	Yes	No	No	No	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes
Low Ropes	Yes	No	Yes	Yes	No	Yes	No	No	Yes (External Qualification)	Yes	Yes	No	Yes
Off-site Walk	Yes	Yes	No	No	Yes	Yes	Traffic	Yes (Offsite form)	Yes	Yes	No	No	Yes
Orienteering	Yes	No	No	No	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes
Parachute Games	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Photomapping	Yes	No	No	No	Yes	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Rafting	Yes	Yes	No	Yes	No	Yes	Being struck	Yes	Yes (External	Yes	No	Yes	Yes

All risk assessments are conducted at the start of each academic year and are reviewed automatically after any significant change. Our Learning Outside the Classroom Quality Badge and Adventure mark accreditations supports our risk assessment process.

							Traffic	(Water form)	Qualification)				
Speed Noughts & Crosses	Yes	No	No	No	No	Yes	No	No	Yes	Yes	Yes	No	Yes
STEM	Yes	No Note 9	No	No	No	Yes	Note 10	No	Yes	Yes	Yes	No	Yes
Teambuilding Games	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
The 3H's	Yes	No	Yes	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Tyres of Hanoi	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Ultimate Frisbee	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Wide / Woodland Games	Yes	No	No	No	No	Yes	Being struck	No	Yes	Yes	Yes	No	Yes
Woodland Walk	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	Yes	No	Yes

Note 1 – With any outdoor activity, there is the risk of bites, scratches, and stings.

Note 2 – Allergic reactions from food served.

Note 3 – Being struck could be by person, something in nature or an object.

Note 4 – Bikes are mainly onsite. If the group is deemed competent, they may ride offsite along country roads and forestry tracks.

Note 5 – Construction includes: A-frame walking, Ballistic Build, Barrel Boarding, Bottle Rocket/Rocket Cars, Chariots, Flintstone Cars, Shelter Building. Some items may be heavy and materials such as metal, wood and rope could cause injury.

Note 6 – Crafts include: Braided Bracelets, Egg Parachutes, Forest Eyes, Lollipop Bridge, Paper Aeroplanes, Uftonsworthy (Woodland Sculptures).

Note 7 – Fire lighting includes: Flint & Steels, Campfires, Cooking fires, Group fires, Kelly kettles – risk of scalding/burning. Cuts may occur from use of flint and steels.

Note 8 – Cuts from utensils and cross contamination.

Note 9 – STEM – Pond dipping – risk of drowning.

Note 10 – STEM – Fire lighting – risk of scalding/burning.

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Risk Assessment Summary

Risk Area	Risk Analysis
Site Orientation	An introductory site tour highlights relevant hazards to the guests along with the boundaries and any restricted areas. These hazards are constantly monitored while guests are on site. As a result of this control measure, the risk level is low in all areas mentioned.
Fire	We conform with Regulatory Reform Order (Fire Safety) and have Fire Risk Assessment in place. Each new intake has a walk-through explanation of the fire procedure on day of arrival.
Security	For residential groups, keys are provided to visiting adults and external doors locked at night with intruder alarms set. We have on-call staff living on site and groups are provided with a mobile phone enabling direct contact.
Identification	All adults wear identity pass, including visitors and contractors. Ufton staff are identifiable by an Identity pass, branded clothing, historical clothing and/or high visibility clothing.
Lighting	Adequate lighting of all walkways, both internally and externally, automatically come on after dark.
Slips & Trips	As an outdoor learning site, the grounds are uneven and often wet and slippery. Sturdy outdoor shoes are recommended and advise all visitors to be aware when moving around the site.
Utility Integrity	All utility installations are routinely inspected.
Traffic Hazards	We have an electronically controlled entrance gate including intercom, speed humps and signage. Safety briefing includes the crossing of the site road
Emergency Procedures	An emergency action plan (called the Critical Incident Plan) in place. All staff are trained and is rehearsed regularly.
Weather	Please check the weather in advance and prepare accordingly. Sturdy outdoor shoes are recommended. Footwear and clothing checked before activity. Outdoor conditions assessed with activities and locations adapted ensuring safety of all visitors and staff.

Copies of our accreditations and insurance documents can be found on our website: <https://www.uftoncourt.org.uk/accreditation-risk-assessments>

Date:		Name:		Position:	
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